

OFFICE OF STATEWIDE HEALTH PLANNING AND DEVELOPMENT

Healthcare Information Division

Accounting & Reporting Systems Section

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December 23, 2002

Dear Specialty Care Clinic Administrator:

This is an announcement concerning the Annual Utilization Report of Specialty Care Clinics – 2002. No action is required on your part at this time.

Normally, you would receive a paper copy of the Annual Utilization Report at this time of year. However, in 2003, facilities will begin submitting data over the Internet using a new web-based application called the Automated Licensing Information and Report Tracking System (ALIRTS). OSHPD is currently in the process of developing ALIRTS, which is scheduled for release in July 2003. The first Annual Utilization Reports that will be submitted using ALIRTS will cover the calendar year ending December 31, 2002. The due date for submitting this data will be summer 2003. Additional information about ALIRTS will be sent to your facility as the time arrives for your facility to prepare to use ALIRTS.

Since a new application is being developed, we are using this opportunity to review the Annual Utilization Report of Specialty Care Clinics, reformat the report to coincide with other facility reports, and to ensure that collected data elements are still needed. A copy of the proposed reporting form for 2002 and a summary of the changes is available for review on the ALIRTS website: www.oshpd.state.ca.us/hid/ALIRTS. Click on **What's New** from the left navigation menu and then select the **Specialty Care Clinic 2002 Reporting Update** bullet.

It is important that appropriate clinic staff review the revised reporting requirements to ensure that existing reporting systems are tracking the required data. **Comments are appreciated and will be accepted through January 10, 2003.**

If you are unable to access the OSHPD web-site or have any questions, please contact the OSHPD support line at (916) 323-7685 or email us at alirts@oshpd.state.ca.us.

Sincerely,

Original Signed by

Kenrick J. Kwong, Manager
OSHPD – Accounting & Reporting Systems Section